

**Special Session (Wednesday, August 14, 2024)**  
*Generated by Dawn Ball on Thursday, August 15, 2024*

**Members present**

Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**Meeting called to order at 5:07 PM**

**1. Opening of Meeting**

Procedural: A. Silent Prayer

Procedural: B. Pledge to the Flag

Procedural: C. President Calls on Treasurer to Take Roll

Procedural: D. Reading of the Notice of the Meeting

**2. Presentation of the Agenda**

Procedural: A. Additions or Deletions to the Agenda  
 Changes to Agenda - Cancel Finance Committee Meeting  
 Consent Agenda Items

Action: B. Resolution #24-08-164: Adoption of the Agenda  
 Motion to adopt the agenda.

Motion by Anne Thomas, second by Amanda Davis.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**3. Presentation of Prepared Remarks by the Public**

Information: A. Public Remarks  
 None

**4. Presentations**

Information: A. Update: Review of 2023-2024 District Objectives - Dr. Wagner  
 PowerPoint presentation by Dr. Wagner on the highlights of changes in staffing, construction, curriculum, policies, public/private partnerships, transportation service gains, purple star award.

Information: B. Update: Residency - Derick Busenburg  
 PowerPoint presentation by Derick Busenburg on Residency  
 Highlighted common issues, employment of resident truancy attendance officer, 14 student investigations (7 families), laughed anonymous residency reporting tip line.

**5. Discussions**

Information: A. Board Committees

Committee	Board Member	Board Member	Alternate	Meeting Date
Buildings, Grounds & Safety	Anne Thomas	Ruth Ann Booher		TBD
Communications	Ruth Ann Booher	Tim Swauger		TBD
Curriculum	Amanda Davis	Anne Thomas		TBD
Finance	Alan Benton	Ruth Ann Booher		08/15/2024
Insurance	Ruth Ann Booher	Anne Thomas		TBD
Policy	Amanda Davis	Alan Benton	Ruth Ann Booher	08/15/2024
Strat. Plan./Econ. Dev./Const. Proj.	Tim Swauger	Ruth Ann Booher		07/30/2024

Technology	Alan Benton	Amanda Davis		TBD

Local Professional Development Committee (LPDC)	07/12/2024 & 08/08/2024
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Finance and Policy Committee - Cancelled

Strat. Plan./Econ. Dev./Const. Proj. - met with architect and cm to review 6 classroom HS Addition, Board Office, Multi-purpose space and possible baseball/softball improvements. HS Addition to open in the fall of 2025. There may be economies of scale doing the Board Office along with the HS Addition to be considered. Action item in agenda to approve the architect contract this evening. The addition will blend nicely with current exterior design and should not look like an addition.

LPDC Meeting - 2 meetings held for teacher with expiring license, plan and license were approved. Next meeting Sept 17th, created a document form for continuing education, elected chairperson and secretary.

**6. Consent Agenda**

Action (Consent): A. Resolution #24-08-165: Approval of Consent Agenda  
 Resolution: To approve consent agenda.

Motion by Ruth Ann Booher, second by Amanda Davis.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): B. Resignations

Barkhurst, Lindsay	Elementary Paraprofessional	Effective July 17, 2024
Jackson, Mike	Varsity Wrestling Head Coach	Effective August 7, 2024
McClees, Heather	Food Service	Effective July 15, 2024
Thomson, April	Guidance Secretary	Effective August 9, 2024
Rayburn, Andrea*	Food Service	Effective August 13, 2024
Wise, Deborah	Food Service	Effective July 29, 2024

\*Andrea Rayburn to accept position of H.S. Student Attendant

Resolution: To approve the following resignations.

Motion by Ruth Ann Booher, second by Amanda Davis.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): C. 2024-2025 Employee Transfers  
 (C) - Employee Transfers  
 add- Mindy Jackson as H.S. Building Secretary (was Athletic Secretary)  
 add- Jennifer Stoltz as M.S. Library Paraprofessional (was M.S. Instructional Paraprofessional)  
 add- Lori Wycuff as Guidance Secretary (was Building Secretary)

Resolution: To approve the following employee transfers.

Conley, Caitlyn	English Learner	<b>Was</b> Elementary Teacher
Myers, Amy	Permanent Building Substitute	<b>Was</b> FFA Advisor

Add:

Jackson, Mindy	Building Secretary - 7.5 hrs.	<b>Was</b> Athletic Secretary - 7.0 hrs.
Stoltz, Jennifer	M.S. Library Paraprofessional - 6.5 hrs.	<b>Was</b> Instructional Paraprofessional - 7.0 hrs.
Wycuff, Lori	Guidance Secretary - 7.0 hrs.	<b>Was</b> Building Secretary - 7.5 hrs.

Motion by Ruth Ann Booher, second by Amanda Davis.  
 Final Resolution: Motion Carried  
 Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): D. Certified Employment

Resolution: To approve certified employment contracts for the school years (SY) noted below with work to begin on August 12, 2024.

Erwin, John	High School Math - Long-term Substitute	M/Step 0	SY24/25
Kegley, Kyle	Elementary Intervention Specialist	B/Step 0	SY24/25
Lopez, Mackenzie	Elementary Teacher	B/Step 2	SY24/25

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): E. Classified Employment

Resolution: To approve the following classified positions.

Coffey, Crystal	Food Service 5.5 hr. H.S.	Classified/Step 0	SY24/25
Grice, Ashley	Athletic Secretary	Classified/Step 2	SY24/25
Hillyer, Kathy	JIS Student Attendant	Classified/Step 0	SY24/25
Rayburn, Andrea	JHS Student Attendant	Classified/Step 2	SY24/25

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): F. District Tutors 2024-2025 School Year

Resolution: To approve the following as District Tutors for the 2024-2025 School Year.

Allen, Lisa	Middle School
Appis, Ryan	Middle School
Beharry, Anne	High School
Doty, Alicia	High School
Herr, Jenny	Middle School
Hufford, Raye	Middle School
Jennings, Polly	High School
Mattson, Katie	Middle School
Merrill, Debbie	High School
Ortman, Tammy	High School
Roby, Karen	Middle School
Stuckey, Stephanie	High School
Thomas, Mindy	High School
Toncler, Devan	High School
Treiber, Lisa	High School

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): G. Supplemental Employment - 2024-2025 School Year

Resolution: To approve Supplemental Employment for 2024-2025 school year.

Beers, Andrew	Media Arts Coordinator	Group II/Step 3	2024-2025
Britton, Renee	8th Grade Washington D.C. Trip Coordinator	Group V/Step 0	2024-2025
Koziel, Reagan	Assistant Musical Director	Group III/Step 1	2024-2025
Lehman, Olivia	Middle School Cheer Advisor (Fall)	Group IV/Step 0	2024-2025
Lehman, Olivia	Middle School Cheer Advisor (Winter)	Group IV/Step 0	2024-2025
Spangler, Tammy	5th Grade Camp Coordinator	Group V/Step 0	2024-2025
Spayde, Kristin	National Honor Society	Group V/Step 0	2024-2025

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): H. Salary Degree Changes

Resolution: To approve the following Salary Degree Changes for the following employees for the 2024-2025 school year, who have completed additional coursework to be moved on the salary schedule.

Beverly, Andrea	Master's +15
Henson, Julie	Master's +30
Molloy, Michael	Master's +15
Neff, Alissa	Master's

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): I. Board Meeting Minutes

Resolution: To approve the Board of Education Meeting Minutes, as presented.

Date of Meeting	Type of Meeting
July 10, 2024	Special Session

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): J. Handbook Amendment - Suspension of Some Student Fees

Resolution: To revise Resolution #24-05-094, Approval of Student Handbooks, to reflect the suspension of some student fees for the 2024-2025 school year.

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): K. Monthly Financial Report

Resolution: To approve the Monthly Financial Report for July, 2024.

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): L. Then and Now Payment for Scott Scriven LLP

Resolution: To approve a "Then and Now" Certification for legal services provided by Scott Scriven LLP, in the amount of \$3,576.

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action (Consent): M. Volunteers.

Resolution: To approve the following volunteers.

Name	Responsibility	Background Check Valid Dates
Harriman, Jessica	Volunteer - General JHS	08/14/2024 - 08/14/2027
Smith, Janet	Volunteer - General JIS	08/14/2024 - 08/14/2027

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**7. Action Agenda/Treasurer Recommendations**

Action: A. Resolution #24-08-166: Donation

To accept the following donation.

Alan & Kathleen Benton	Monetary donation for the Charles and Patricia Kessler Foundation Scholarship	\$1,000	High School
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Motion by Amanda Davis, second by Anne Thomas.

Final Resolution: Motion Carried

Yea: Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Abstain: Alan Benton

## 8. Action Agenda/Superintendent Recommendations

Action: A. Resolution #24-08-167: The Learning Spectrum Contract for Services

To approve a Contract for Services (Agreement) with The Learning Spectrum, effective August 15, 2024 through May 22, 2025, per the attached.

Motion by Anne Thomas, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: B. Resolution #24-08-168: Employment of Residency Officer

Motion to approve Phil Auer as the Residency, Truancy and Attendance Officer, to provide the Johnstown-Monroe Local School District residency, truancy and attendance services for the 2024-2025 school year, at \$350/day not to exceed 15 days.

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: C. Resolution #24-08-169: Contract Correction

To rescind Resolution #24-07-146, Certified Employment, and employ Sidra Ayoub, .5 FTE School Psychologist, on an administrative contract for SY24/25.

Motion by Anne Thomas, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: D. Resolution #24-08-170: Greater Johnstown Parks & Recreation District Board of Trustee Resignation

To accept the resignation of Keith Ryan from the position of Greater Johnstown Parks & Recreation District Board of Trustee, effective August 3, 2024.

Motion by Anne Thomas, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: E. Resolution #24-08-171: Approval of Pricing Proposal of Architect

To approve an agreement with BSHM Architects, Inc. for the design and related construction administration services for the District Improvements Projects.

Motion by Alan Benton, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: F. Resolution #24-08-172: Four Seasons Environmental, Inc. Energy Mgmt. and Technical Maintenance Services

Agreement Renewal

To approve an Energy Mgmt. and Technical Maintenance Services Agreement Renewal with Four Seasons Environmental, Inc. for the period July 1, 2024 through June 30, 2025, at a cost of \$54,571.68.

Motion by Ruth Ann Booher, second by Amanda Davis.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

Action: G. Resolution #24-08-173: Four Seasons Environmental, Inc. Maintenance Track Agreement Renewal

To approve a Maintenance Track Agreement Renewal with Four Seasons Environmental, Inc. for the period July 1, 2024 through June 30, 2025, at a cost of \$3,950.00.

Motion by Anne Thomas, second by Ruth Ann Booher.

Final Resolution: Motion Carried

Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

## 9. Board Comments

Information: A. Board Comments

Ruth Ann Booher offered tribute to Chuck Kessler with her written statement read by Anne Thomas.

## 10. Superintendent Comments

Information: A. Superintendent Comments

Faith Life Church - More than 30 service members came to clean up playground and stadium.

Convocation - Held yesterday and received positive feedback

First day of school -Today and off to a successful, calm start with just a few challenges.

- Mr. Shipton explained wonderful start, senior clap in, called in students by class to distribute over 6000 back to school items to over 450 students in less than 30 minutes.

- Mr. Hancock shared Mrs. Hayes did a great job organizing with seamless distribution.
  - Mr. Wehrman said it was a great day and supply distribution felt like Christmas morning with kids receiving their supplies.
  - Mrs. Wagoner stated all went well and thank staff for dedicated. Received 20 boxes of school supplies, staff received and ready to go by open house. Thank the board for these supplies!
- PTO - Expansion of PTO from elementary to a community PTO to service for all buildings.  
 Fall sports - getting started with upcoming events. Tim Swauger expressed appreciation for the social media publishing of weekly event schedule. Anne Thomas inquired about a Fan bus for the away football game at Zanesville due busy travel time on Rt 70.  
 City of Johnstown CRA request - Have a 100% abatement request pending, we want to further explore to assess the impact even though it is pre 1994  
 Misc. Enrollment - 202 new Kindergarten students. Increases fairly proportionally across all grade levels.

**11. Executive Session**

Action: A. Resolution #24-08-174: Executive Session  
Enter Executive Session at 6:22 pm with no action to follow.

Motion for the Board of Education to move into Executive Session for the purpose of:  
1. Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official;

Motion by Alan Benton, second by Amanda Davis.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

**12. Meeting Closing**

Action: A. Resolution #24-08-175: Adjournment  
Exit Executive Session 8:15 pm

Motion that the Board of Education meeting is hereby adjourned at 8:15 PM.

Motion by Amanda Davis, second by Alan Benton.  
Final Resolution: Motion Carried  
Yea: Alan Benton, Ruth Ann Booher, Amanda Davis, Tim Swauger, Anne Thomas

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**Board President**

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**Treasurer**